

## OhioASCD Journal Submission Information

The OhioASCD Journal *strives to meet the needs of all educators in Ohio publishing articles that focus improvement of curriculum and instruction.*

The Journal publishes brief articles (1500-2500 words) that are informal and conversational. Authors are strongly encouraged to create visuals that help to describe or enhance the article. Articles should be relevant to Ohio educators.

- Practical examples that illustrate relevant topics
- Program descriptions (school, district, or state)
- Features describing research-based solutions to current problems in education
- Explaining and interpreting results (not methodology)
- Opinion pieces that interweave experiences and ideas and debate on controversial topics
- Book review related to theme

### YOUR MANUSCRIPT

- Double spaced with page numbers on each page
- 3-6 pages (1500 to 2500 words)
- Cover page with name, address, phone number, fax number, and email. Also brief bio to establish qualifications.
- Submit in MS Word with minimal references using APA

### VISUALS, ARTWORK, PHOTOS, AND CHARTS

Submit visuals using digital images or gif files. Original photos may be sent with the article. Do not place photos within the text. Photos must be sent in separate files, Contact editors for additional guidelines

### SUBMIT YOUR MANUSCRIPT

Upon receipt, an acknowledgement will be sent. A review board evaluates articles. Within 6 months of submission, feedback will be given to the author as to whether the article is accepted, accepted with revisions, or rejection.

### COMPUTER VERSION

Submissions must include an electronic version and paper version. Electronic version may be on a floppy, CD, or zip disk.

### EDITING AND THE AUTHOR

After being edited, cut sheets will be sent to the first author. Authors of published articles will receive a single copy of the Journal.

### SEND YOUR SUBMISSION TO:

Greg Miller, University of Rio Grande, PO Box, Rio Grande, OH 45674